

	DATE	TIME	LOCATION	EVENT NO.
1	04/02/2020	14.35	AN04 North Building	528767
2	05/02/2020	4.46	AR01 Law Building/00 Floor/0.23 Female Accessible Toilet	528804
3	07/02/2020	10.08	AR01 Law Building/00 Floor	529280
4	10/02/2020	15.33	AK01 Main Building/01 Floor/1.26 : Female Toilet	529999
5	10/02/2020	10.33	AQ02 Aberdare Hall	529876
9	11/02/2020	14.08	AO14 56 Park Place/00 Floor/56/0.03 Office	530100
6	12/02/2020	11.35	AQ02 Aberdare Hall/00 Floor	530196
7	13/02/2020	14.05	AR01 Law Building/01 Floor	530404
8	13/02/2020	15.27	AN05 South Building/01 Floor	530435
10	13/02/2020	15.53	AR04 Sir Martin Evans/04 Floor/C/4.09 Office	530445
11	14/02/2020	5	AR08 Life Sciences/00 Floor	530444
12	19/02/2020	15.37	AO19 50 Park Place/02 Floor	531411
13	19/02/2020	11.05	AR01 Law Building/03 Floor/3.06B : Office	531378

14	20/02/2020	14.23	AN05 South Building/01 Floor/S/1.05 : Office	531601
15	20/02/2020	5	AO37 GP Surgery 37 Park Place/00 Floor/0.02 GP Receptionist	531447
16	20/02/2020	12.2	AO19 50 Park Place/01 Floor	531564
17	20/02/2020	12.2	AO27 Daycare Centre	531554
18	24/02/2020	14.05	AN01 Trevithick/00 Floor/0.02 : Female Toilet	532397
19	25/02/2020	14.57	AK01 Main Building/00 Floor	532593
20	25/02/2020	15.54	AK01 Main Building/01 Floor/1.71 : GeoQuest Lab	532620
21	26/02/2020	14.09	AN06 Central Building/04 Floor	532718
22	28/02/2020	15.47	AK01 Main Building/01 Floor/1.66 : Female Accssble Toilet	533122

## CARDIFF UNIVERSITY - EVENT NOTICES

DETAILS	CONTACT	SITE MANAGER	DUE BY
Requests for the bins to be emptied in the Portacabins in North Building	Mohamed Salih	Annette Morgan	11/02/2020
Please could the soap dispensers be filled in the above toilet? I'm not sure whether it's having all the students back but we seem to be running out of soap very quickly!	Anthony Maidment	Gareth Williams	11/02/2020
Stairway by the ground and 2nd floor someone have tipped coffee.	Petra Kopf	Gareth Williams	10/02/2020
Could someone come and wipe the wall clean in the first cubicle please there is lip salve on there.	Mohamed Salih	Dawn Marshall	17/02/2020
library wing area including toilets, basins/flooring not being cleaned on a regular basis, floors not hoovered for a few weeks, area generally dirty	Tony Maidment	Gareth Williams	17/02/2020
Door left insecure after cleaning	Mohamed Salih	Dawn Marshall	18/02/2020
Wall underneath the hand dryers is very dirty, all of the cubicle doors on the inside need cleaning, one has blood on it, the reading room at the back of the library still has not been hoovered.	Tony Maidment	Gareth Williams	19/02/2020
Previous event 529876 library wing area including toilets, basins/flooring not being cleaned on a regular basis, floors not hoovered for a few weeks, area generally dirty			
Between the 1st and 2nd floor stairwell and on the landing - Think someone has had a nose bleed. It has dried and needs cleaning up	Mohamed Salih	Gareth Williams	14/02/2020
Staircase immediately outside S/1.19 has coffee spilled over it - can someone attend ASAP and clean up please?	Mohamed Salih	Annette Morgan	14/02/2020
Staff member keeps finding his office C4.09 unlocked when he comes in, in the morning. He's asked his team whether any of them are going in but they all said no. So, he's asked me to highlight this with you just in case it's the cleaners.	Mohamed Salih	Dawn Marshall	20/02/2020
Bins on ground floor of Life Science haven't been emptied for a few days - please can someone attend to empty the bins this week	Tony Maidment	Gareth Williams	20/02/2020
Kitchen - please could the kitchen floor have a mop as it seems to be very dirty.	Mohamed Salih	Dawn Marshall	26/02/2020
Clean coffee spillage from walls/radiator/skirting/carpet	Tony Maidment	Gareth Williams	20/02/2020

someone has used the shower in the males toilets of queens building south (S/1.05) to go to toilet (number 2).	Mohamed Salih	Annette Morgan	21/02/2020
Please vacuum behind reception	Tony Maidment	Dawn Marshall	26/02/2020
All rooms on first floor need hoovering, desks thick with dust 1.20 – this appears to be the worst - thick dust on desks 1.19, 1.18 1.15, 1.14. 1.13, 1.11 hoover only 1.10 hoover only, 1.09, 1.07, 1.08 1.05, 1.03 hoover only 1.02	Tony Maidment	Dawn Marshall	27/02/2020
Lights have been left on in all rooms this week after cleaning has been carried out, also in the childrens changing area and staff toilet - no soap refilled. please can the water by the sinks be mopped up.	Tony Maidment	Dawn Marshall	27/02/2020
	Mohamed Salih	Annette Morgan	25/02/2020
ladies toilets opp. 0.51, the rubber seals around the toilet lids are very dirty, black marks that seem to be permanently there with other dirty marks	Mohamed Salih	Dawn Marshall	03/03/2020
Please attend and hoover up shards of glass from the floor after glass has smashed	Mohamed Salih	Dawn Marshall	26/02/2020
Rooms 4.08 & 4.09 - can see there is a build of dust and other stuff so if it could be vacuumed at the soonest opportunity that would be appreciated. The recycle bin in C4.08 also needs emptying.	Trisha Bone	Annette Morgan	04/03/2020
Toilet blocked with tissue and has flooded on to floor - cleaner needed to mop up, Mo informed. Separate job has been raised for the plumbers.	Mohamed Salih	Dawn Marshall	02/03/2020

DATE COMPLETED	RESPONSE TIME
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05/02/2020      within 24hrs

07/02/2020      within 24hrs

11/02/2020      within 24hrs

13/02/2020      within 24hrs

13/02/2020      within 24hrs

13/02/2020      within 24hrs

20/02/2020      within 24hrs

20/02/2020

21/02/2020 within 24hrs

21/02/2020 within 24hrs

21/02/2020 within 24hrs

26/02/2020 within 24hrs

27/02/2020 within 24hrs