

SAFE WORKING PRACTICES

1.0. Wall and Surface Washing, Cleaning

- 1.01. Put on personal protective equipment.
- 1.02. Place & erect warning signs in suitable safe positions.
- 1.03. Ventilate area, if appropriate.
- 1.04. Assemble equipment and, if appropriate, check for plugs, cables and sockets on walls and surfaces for safety.
- 1.05. Check condition of walls, paint or finish to ensure suitability of cleaning product.
- 1.06. Cover electric sockets with masking tape.
- 1.07. Place plastic sheeting next to wall, if required.
- 1.08. Remove furniture or cover with dust covers.
- 1.09. Avoid splashes of cleaning product on furniture, curtains or floors.
- 1.10. If possible, work from ground level rather than use access equipment.
- 1.11. Erect access equipment.(If applicable)
- 1.12. Prepare cleaning solution according to manufacturer's instructions.
- 1.13. Clean wall, work surface by, Apply cleaning solution to the wall from bottom to top, allow a short time for the cleaning agent to work, then rinse-wipe the wall from top to bottom to leave the wall as dry as is possible. Apply cleaning solution to the work surfaces. Allow a short time for the cleaning agent to work, clean by rinse wiping the surface and leave the work surface as dry as is possible.
- 1.14. Remove drips and runs as they occur.
- 1.15. Change the cleaning solution when dirty.
- 1.16. On completion, dismantle access equipment. (If applicable)
- 1.17. Return the cleaning equipment and materials to the store cupboard.
- 1.18. Return warning signs to store when walls, surfaces are completely dried.
- 1.19. Clean the equipment and check for damage and safety. (Wash the wipers, abrasive pad and allow to air dry. Wash the bucket, wipe and store upside down.

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