

## SAFE WORKING PRACTICES

### 1.0. REMOVAL OF SPILLAGES & OTHER BODILY FLUIDS

**Only trained and authorised Cleaning Operatives should attend and act on sensitive waste call outs – Training will be provided by SOLO SERVICE GROUP on the use of Body Spillage and Sharps kits & the safe removal of Body Spillages, Clinical Spillages and Sharps.**

**Cleaning operatives who have not received training must not handle sensitive waste.**

**SENSITIVE WASTE** is defined as the following:-

**Body Fluid Spillages** – Vomit, Urine, Blood, Saliva, Semen, Animal/Human Waste

**Clinical Waste** – Animal/Human Tissue, Plasters, Swabs, Dressings, Drugs and other pharmaceutical products, medical waste.

**Sharps** – Hypodermic Syringes, Broken Glass, Scalpels, Razors, Blades

**NB – Note saliva need not be treated the same as other body fluids under the below procedure, unless streaked with blood. However, protective gloves & the sanitising of cleaning equipment must nevertheless apply.**

**The following procedure is to be adopted for Body fluid disposal:-**

1. Erect Warning signs
2. Put on apron, sleeves, gloves, goggles & safety glasses
3. Sprinkle the Sanitising powder over spillage and leave to gel.
4. Use scoop to remove the crystallised waste.
5. Place the waste within a yellow bio hazard bag.
6. Spray on the disinfectant and leave for one minute.
7. Wipe off with absorbent cloth/tissue
8. Clean surface as normal
9. Pull gloves inside out and put inside bag
10. Pull off sleeves inside out and put inside bag
11. Clean goggles/glasses
12. Use hand wipe sachet, put into yellow clinical waste bag
13. Seal and date bag, take to lockable storage area.
14. All sensitive waste must be kept in a secure area until collection.
15. Inform Customer to arrange disposal and arrange for a new body spillage kit.

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