

SAFE WORKING PRACTICES

1.0. SOFT FLOORS WET SHAMPOOING

1. Put on personal protective equipment.
2. Assemble equipment, check electrical equipment for safety, particularly plugs and cables.
3. Place warning signs.
4. Ventilate the area, if appropriate.
5. Insert circuit breaker into power socket before inserting a machine plug.
6. Remove as much furniture as possible.
7. If not wholly synthetic carpet check that it is secured at the edges.
8. Remove loose soil from the carpet using the suction cleaner.
9. Prepare shampoo solution according to manufacturer's instructions.
10. Check colour fastness using shampoo solution on a white cloth in one corner.
11. If applicable, remove stains.
12. Prespray any heavily soiled areas with shampoo solution.
13. Wet and prime shampoo brush before starting.
14. Starting at an area furthest from the door, clean in overlapping passes to cover all parts of the carpet.
15. Avoid splashing walls, furniture and adjacent floors.
16. Clean corners and edges using a hand scrubbing brush dipped in shampoo solution.
17. After scrubbing, remove as much water as possible using the wet suction machine.
18. Rinse the carpet systematically with clean water.
19. Remove as much water as possible using the wet suction machine.
20. Remove plug and circuit breaker from power socket and recoil machine cable.
21. Pile brush the carpet whilst carpet is still damp.
22. Return furniture to original position, placing legs on pieces on card, foil or plastic.
23. Clean equipment and check for safety.
24. Return equipment and materials to store.
25. When dry, thoroughly suction clean the carpet, then return warning signs to store

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